

**Union Area School District**  
New Castle, Pennsylvania  
Public Board Meeting Minutes  
Union Area Board of School Directors  
June 23, 2021

The Union Area Board of School Directors met in public session on June 23, 2021 in the Middle/High School Library and Google Meets for a Regular Board Meeting at 7:00 PM. The following persons were in attendance:

**Board Members:**

Dr. Michael Hink  
Mr. John Pacella  
Ms. Debra Allebach  
Mr. John Bertolino  
Mr. Robert Mrozek  
Mr. Donald Friend  
Ms. Elizabeth A. Sylvester  
Mr. A. Biondi  
Ms. R. Exposito

**Administrators:**

Dr. Michael Ross, Superintendent  
Dr. Scott, O'Donnell, Curriculum Director  
Ms. Linda O'Neill, Elementary Principal  
Mr. Rob Nogay, MSHS Principal  
  
Ms. Samantha Lavery, Business Mgr. /Board Sec.

**Media:** N/A

**Solicitor:** Mr. L. Perrotta, Esq.

**Public:** 0

**Board Members Not Present:** 0

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**Call to Order**

. Hink called the meeting to order at 8:09 PM.

**Pledge of Allegiance**

Dr. Hink requested those in attendance to join in the salute to the flag at 8:09 P.M.

**Executive Session Announcement**

Dr. Hink announced that the Union Area School Board met in executive session at 6:30 PM to discuss personnel for the purpose of hiring, real estate, student security, and legal contract language.

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**Public Comment on Agenda Items (8:10 PM)**

Dr. Hink called for public comment. There was no public in attendance.

**Informational Items (8:10 PM)**

- A. Final Budget Adoption Update
- B. Health & Safety Plan
- C. Entrepreneurship Class
- D. Safety & Security Update
- E. Weight Room Remodel & Greenhouse

Mrozek made a motion to add the following items to the agenda:

- A. Hire Elementary Teacher
- B. Feasibility Study
- C. WPIAL Ring Policy

Exposito seconded (9 yes). The motion was added.

Dr. Hink called for public comment on the newly added agenda items. There was no public in attendance.

## Operations 8:15 PM

Biondi moved to approve the following consent agenda items as listed:

- A. Approve the minutes of the Regular Meeting held on May 19, 2021.
- B. Approve the Financial Report and Treasurer's Report dated May 31, 2021.
- C. Approve the Purchase Order List from May 17, 2021 through June 21, 2021 in the amount of \$134,544.65
- D. Approve the checklist from May 20, 2021 through June 23, 2021 in the amount of \$393,515.14
- E. Approve the May 31, 2021 High School Financials Reports for the Athletic Fund, Letterman's Fund, and Student Activities as presented.
- F. Approve the Cafeteria Invoices dated June 4, 2021 in the amount of \$32,386.51.

Bertolino seconded (9 yes). The motion carried.

Allebach moved to formally adopt the 2021-22 General Fund Budget in the amount of \$14,500,377 which has been displayed since May 19, 2021 as presented:

Expenditures		
1000	Instruction	\$8,317,307
2000	Support	\$3,778,994
3000	Operation of Non Instructional	\$ 446,725
4000	Facilities Acquisitions	\$ 0
5000	Other Financing Uses	\$ 90,000
Budgetary Reserve		\$1,867,351
Revenues		
6000	Local Sources	\$4,590,335
7000	State Sources	\$7,542,691
8000	Federal Sources	\$1,867,351
9000	Other Estimated Sources	\$ 0
Estimated Unassigned Fund Balance		\$ 1,000,000
Estimated Assigned Fund Balance		\$ 3,828,652

Pacella seconded (9 yes). The motion carried.

Pacella moved to provide an allocation of \$4,500,000 of the 2021-22 ending unassigned fund balance to be assigned for debt services, capital improvements, PSERS, and healthcare and to be accounted for in the unassigned-assigned fund balance account of #0771 in the general fund. Mrozek seconded (9 yes). The motion carried.

Friend moved to give Dr. Michael Ross, Superintendent permission to make budgetary transfers to bring all budgetary line items into balance following the completion of the local audit for the fiscal year 202-21. Copies of all transfers will be furnished to the Board at the completion of the audit. Sylvester seconded (9 yes). The motion carried.

Allebach moved to exonerate tax collection of the 2021 school real estate taxes from the 21-22 STEP Program participants for \$3,000. Sylvester seconded (9 yes). The motion carried.

Biondi moved to approve Liberty Mutual through Tomello & Associates as the workers compensation carrier for the 2021-22 school year at a cost of \$36,698. Exposito seconded (9 yes). The motion carried.

Sylvester moved to approve Liberty Mutual through Tomello Insurance Agency as the property, liability, auto, inland marine, crime, school leaders E&O, and umbrella carrier for the 2021-22 school year at a cost of \$59,147. Allebach seconded (9 yes). The motion carried.

Exposito moved to change the July 21, 2021 Board meeting to July 28, 2021 at 7:00 PM. Friend seconded (9 yes). The motion carried.

**I. Personnel Agenda Items 8:32 PM**

Exposito moved to approve Ms. Katrina Levendoski as Band Camp Assistant and paid a stipend of \$450.00 for the 2021-22 school year, pending the receipt of all proper paperwork. Friend seconded (9 yes). The motion carried.

Sylvester moved to approve a 3% wage increase for all non-contracted employees, effective July 1, 2021.

- A. Rosemary Siegel
- B. Tina Flynn
- C. Stacy Robinson

Allebach seconded (8 yes - 1 No – Bertolino). The motion carried.

Sylvester moved to approve the Athletic Trainer Contract as presented and made effective July 1, 2021, pending receipt of all proper paperwork. Exposito seconded (7 yes, 2 No – Bertolino, Friend). The motion carried.

Allebach moved to approve Ms. Janelle Fox as a summer school teacher and paid in accordance to the MOUT with the UA EA, effective June 19, 2021 and pending receipt of all proper paperwork. Biondi seconded (9 yes). The motion carried.

Pacella moved to approve Ms. Nicole Barker to be placed on the summer custodian list, effective June 23, 2021. Bertolino seconded (9 yes). The motion carried.

Allebach moved to approve the Act 93 Agreement as presented. Exposito seconded (7 yes, 1 No – Bertolino, 1- Abstain – Sylvester). The motion carried.

Sylvester moved to approve the Business Manager Contract as presented. Allebach seconded (9 yes). The motion carried.

Allebach moved to approve the resignation of Ms. Bethany Butler from Elementary Art, effective June 21, 2021. Friend seconded (9 yes). The motion carried.

Allebach moved to approve the Superintendent to hire employees and accept all resignations on a temporary basis for emergency situations until the following Board Meeting for the 2021-22 school year. Friend seconded (9 yes). The motion carried.

Exposito moved to approve the Agreement for Provision of Special Education & Certain Related Services with Applewood Centers, Inc. as presented. Biondi seconded (9 yes). The motion carried.

Friend moved to approve the new textbook and updated curriculum which has been on public display since May 19, 2021.

World History Ancient Civilizations 6-8  
Publisher: Houghton Mifflin Harcourt  
Copyright 2019

Allebach seconded (9 yes). The motion passed.

Sylvester moved to hire Ms. Haleigh Davisson as an Elementary Teacher at Step 1 and in accordance with the UA EA Agreement. Allebach seconded (9 yes). The motion carried.

Pacella moved to approve the Feasibility Study Agreement with Eckles Architecture as presented. Biondi seconded (9 yes). The motion carried.

Biondi moved to approve Bertolino Consulting, LLC for speech services pending Solicitor’s review of agreement. Sylvester seconded (8 yes, 1 Abstain – Bertolino). The motion carried.

Mrozek moved to approve purchase 50% of the WPIAL Championship rings with the Union Area Boosters contributing 50%. Allebach seconded (9 yes). The motion carried.

**New Business (8:40 PM)** Dr. Hink calls for new business at 8:40 PM. There was none.

**Adjourn (8:40 PM)** Pacella moved to adjourn the regular scheduled meeting at 8:40 PM. Friend seconded (9 yes). The motion carried.

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Samantha C. Lavery, Board Secretary