

**Union Area School District**  
New Castle, Pennsylvania  
Public Board Meeting Minutes  
Union Area Board of School Directors  
June 24, 2020

The Union Area Board of School Directors met in public session on June 24, 2020 in the MS/HS Board Room and Google Hang-Out Conferencing for a Regular Meeting at 7:00 PM. The following persons were in attendance:

**Board Members:**

Dr. Michael Hink (Remote)  
Mr. Donald Friend (Remote)  
Ms. Debra Allebach (Remote)  
  
Mr. Arin Biondi (Remote)  
Ms. Roxanne Exposito (Remote)  
Mr. Robert Mrozek (Remote)  
Mr. John Pacella (Remote)  
Ms. Elizabeth A. Sylvester (Remote)

**Administrators:**

Dr. Michael Ross, Superintendent  
Ms. Samantha Laverty, Business Manager / Board Sec (Remote)  
Mr. Scott O'Donnell (Remote)  
Mr. Rob Nogay (Remote)  
Ms. Linda O'Neill (Remote)  
Ms. Marisa Federici (Remote)

**Media:** New Castle News

**Solicitor:** NA

**Public:**

**Board Members Not Present:** John Bertolino

---

**Executive Session 6:31 PM**

The Union Area School Board met in executive session at 6:31 PM to discuss personnel for the purpose of hiring, security, and legal.

Executive session ended at 7:02 PM.

**Call to Order**

Dr. Hink called the meeting to order at 7:03 PM.

**Pledge of Allegiance**

Dr. Hink requested those in attendance to join in the salute to the flag at 7:03 P.M.

**Public Comment on Agenda Items (7:05 PM)**

Dr. Hink called for public comment at 7:05 PM. There was no public comment.

**Information Items (7:05 PM)**

Dr. Ross informed the board and gave an update on the following items:

1. COVID-19 Update & Timeline
2. Budget Update

**Action Items Operations (7:23 PM)**

Allebach moved to approve the following consent agenda items

- A. Approve the minutes of the Regular Meeting held on May 20, 2020 and the Special Meeting on May 27, 2020.
- B. Approve the Financial Report and Treasurer's Report dated May 31, 2020.
- C. Approve the Purchase Order List from May 19, 2020 through June 22, 2020 in the amount of \$82,499.86.
- D. Approve the checklist from May 21, 2020 through June 24, 2020 in the amount of \$391,442.75.
- E. Approve the High School Financial Account Reports (Activities Account, Athletic Fund, and Letterman's Club) dated May 31, 2020.
- F. Approve the cafeteria invoice dated June 11, 2020 in the amount of \$21,828.77.

Exposito seconded (8 yes). The motion carried.

Allebach moved to formally adopt the 2020-2021 General Fund Budget in the amount of \$12,705,098 which has been displayed since May 21, 2020.

Expenditures		
1000	Instruction	\$8,211,267
2000	Support	\$3,836,515
3000	Operation of Non Instructional	\$ 442,316
4000	Facilities Acquisitions	\$ -
5000	Other Financing Uses	\$ 215,000
Budgetary Reserve		\$
Revenues		
6000	Local Sources	\$4,161,712
7000	State Sources	\$7,377,536
8000	Federal Sources	\$ 85,850
9000	Other Estimated Sources	\$ -
Estimated Unassigned Fund Balance		\$ 683,000
Estimated Assigned Fund Balance		\$4,183,000

Exposito seconded (8 yes). The motion carried.

Sylvester moved to allocate \$4,000,000 of the 2019-2020 ending unassigned fund balance to be assigned for debt services, capital improvements, PSERS, and healthcare and to be accounted for in the unassigned-assigned fund balance account of #0771 in the General Fund. Friend seconded (8 yes). The motion carried.

Allebach moved to give Dr. Michael Ross, Superintendent permission to make budgetary transfers to bring all budgetary line items into balance following the completion of the local audit for the fiscal year 2019-20. Copies of all budget transfers will be furnished to the Board at the completion of the Audit. Mrozek seconded (8 yes). The motion carried.

Friend moved to exonerate tax collection for the 2020 school real estate taxes from the 2019-20 STEP program in the amount of \$3,000. Sylvester seconded (8 yes). The motion carried.

Pacella moved to approve Brickstreet Insurance through Caputo Insurance Agency as the workers compensation carrier for the 2020-21 school year at a cost of \$40,261.00. Allebach seconded (8 yes). The motion carried.

Exposito moved to approve Utica National Insurance Group through Caputo Insurance Agency as the property, liability, auto, inland marine, crime, school leaders E&O, and Umbrella Policy for the 2020-2021 school year at a cost of \$50,897.00. Sylvester seconded (8 yes). The motion carried.

Allebach moved to approve the resocialization of Sports Summer COVID-19 Response Guidelines as attached. Exposito seconded (8 yes). The motion carried.

Allebach moved to approve the Union Instrumental Marching Band COVID-19 Guidelines and Mitigation Action Plan as attached. Exposito seconded (8 yes). The motion carried.

Friend moved to approve the 2020-2021 Lawrence County Career and Technical Center's Budget of \$6,991,212 (operating costs of \$5,281,250). Allebach seconded (7 yes, 1 No – Mrozek).

Allebach moved to advertise for one new 72 passenger school bus and one new 9 passenger mini bus, effective June 24, 2020. Sylvester seconded (8 yes). The motion carried.

**Action Items Personnel (7:40 PM)**

Exposito moved to approve Elizabeth Linton as Band Camp Assistant and paid \$450.00 for the 2020-21 school year. Friend seconded (8 yes). The motion carried.

Exposito moved to approve a 3% wage increase for all non-contracted employees, effective July 1, 2020.

- a. Rosemary Siegel
- b. Tina Flynn
- c. Stacy Robinson

Mrozek seconded (8 yes). The motion carried.

Sylvester moved to approve MS. Kelly Finley as the Assistant Varsity Cheerleading Advisor at a rate of \$925.00 effective July 1, 2020, pending receipt of all proper paperwork. Allebach seconded (8 yes). The motion carried.

Allebach moved to hire Ryan King as Varsity Golf Coach at a rate of \$3,550, effective July 1, 2020 and pending receipt of all proper paperwork. Exposito seconded (8 yes). The motion carried.

Sylvester moved to approve the School Psychologist Contract as presented and made effective July 1, 2020 pending receipt of all proper paperwork. Allebach seconded (8 yes). The motion carried.

Friend moved to approve the Athletic Trainer Agreement as presented and made effective July 1, 2020, pending receipt of all proper paperwork. Exposito seconded (8 yes). The motion carried.

Allebach moved to approve Ms. Erin Micco as a District Social Worker as stipulated by the PCCD Meritorious Grant, effective August 20, 2020 and pending solicitor review and ratification of employment agreement. Mrozek seconded (8 yes). The motion carried.

Allebach moved to approve the memorandum of understanding for leave of absence with Mr. Dominick Stoner for the 2020-2021 school year. Friend seconded (8 yes). The motion carried.

Allebach moved to approve the Superintendent to hire employees and accept resignation on a temporary basis for emergency situations until the following board meeting for the 2020-21 school year. Exposito seconded (8 yes). The motion carried.

Allebach moved to change the July 15, 2020 board meeting to July 22, 2020 at 7:00 PM. Biondi seconded (8 yes). The motion carried.

Allebach moved to add to the agenda a motion to hire Junior High Cheerleading Advisor. Exposito seconded (8 yes). The motion carried.

Dr. Hink called for public comment on the added agenda item at 7:48 PM. There was none.

Allebach moved to approve Mallory Jacobs as a Junior High Cheerleading Coach at a stipend of \$925.00, pending the receipt of all proper paperwork. Exposito seconded (8 yes). The motion carried.

#### **Student Affairs (7:50 PM)**

Sylvester moved to approve to put Voyager Sopris Learning Special Education Textbook Series as listed on public display in the Superintendent's office and adopted at the July meeting.

Language 4<sup>th</sup> Edition copyright 2014  
TransMath 3<sup>rd</sup> Edition copyright 2015  
Read Well copyright 2014  
VMath copyright 2015

Allebach seconded (8 yes). The motion carried.

#### **New Business (7:52 PM)**

Dr. Hink called for new business at 7:52 PM.

There was none.

#### **Adjourn (7:58PM)**

Allebach moved to adjourn the regular meeting at 7:58 PM. Friend seconded (8 yes). The motion carried.