

## Teacher Recommendation Information Form

Student's Name: \_\_\_\_\_ Date Received: \_\_\_\_\_

Nickname: \_\_\_\_\_

### **STUDENT DIRECTIONS:**

Complete this form and give it to your teacher at least four weeks before the application deadline.

For College Applications, provide your teacher with a stamped addressed envelope for each college, as well as any forms required by the college. Do not include a return address on the envelope.

For Scholarship Applications, provide your teacher with any forms required by the specific scholarship and a stamped addressed envelope for mailing.

Teachers will mail the recommendation letter(s) directly to the college unless given specific instructions to do otherwise.

Thank you for agreeing to write a letter of recommendation for me. The following information may be helpful to you as you write the recommendation. I have enclosed everything you need-forms and stamped addressed envelopes in this packet.

The colleges or scholarships to which I am applying are:

College/Scholarship	Address	Deadline Date

1. Currently my personal and professional goals include:

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2. This is why I am considering the following majors:

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**3. My academic strengths are:**

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**4. My personal strengths are:**

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**5. My most memorable academic experiences in your class were:**

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**6. The most important things I learned in your class were:**

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**7. The things I would like the colleges/scholarships to which I am applying to know about me are:**

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**8. The areas I hope you will discuss in the letter are:**

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